**Application template for Assistant/Associate Professor**

Applications must be structured according to the specific numbered headings in the following template and are to be written in English (exception for, e.g., positions requiring ability to teach in Swedish). Please fill in this form and submit it attached to your application in the Varbi system. Only text within the headings given below will be considered. The merits should be listed in chronological order (Arial font, size 11).

# BASIC INFORMATION

## Name

## Nationality

## Current employment with exact subject area and dates of employment.

## Provide current contact information (address, e-mail, telephone number)

## Previous employments

(specify also relevant periods of leave of absence, e.g. for parental leave, military/government service, illness)

## Periods of professional leave of absence

(relevant periods of leave of absence, e.g. for parental leave, military/government service, illness)

## University degrees and diplomas

(PhD, MSc, BSc, etc.; as well as Docent or equivalent). Attach scanned copies of relevant diplomas.

# RESEARCH QUALIFICATIONS

Assessment and evaluation criteria regarding scientific research proficiency:

* breadth and depth of the research – quality and extent
* originality of the research
* productivity
* contributions to the international scientific community
* assignments/responsibilities in the scientific community
* capability in competition to obtain external research funding
* interaction with the surrounding society

## Brief description of current research and how it relates to the announced position

(2 pages maximum, total max. 6,000 characters)

## Brief description of planned research at UmU

(2 pages maximum, total max. 6,000 characters)

## Bibliometric summary

(total number of papers, number of first/main-authored papers, total citations, h-index; state database used (e.g., Scopus, Web of Science))

## List of publications

(with all authors listed in order of name as published; mark your name in bold text. In the case authors appear in alphabetical order, mark with asterisk if you are main author).

Organize the list according to the following two categories:

### International peer-reviewed journals and peer-reviewed conference proceedings

### *Other publications* (books, book chapters, etc.)

## List of publications included with application

### *List of 5 publications* that you desire to submit and present for consideration, which are to be attached to the application.

Provide a brief explanation for the selection\* and indicate your contribution for those papers that have more than one author.

## Funding/grants situation

### Major grants (≥50k €/$) received as principal applicant from international or national competition (e.g., EU or national research council). Indicate funding amount.

### Other grants received as principal applicant, e.g., smaller grants or from other funding sources

### Grants received as co-applicant

## Scientific service and other scientific qualifications

### Includes for example:

### Member of national research councils or committees of these or other boards or committees granting funding

### External evaluator/expert for international or national funding agencies (e.g., national research council) over the past five years)

### Editorial/advisory Board of international journals

### Assignments as an opponent

### Expert assignments

### Membership in national academies, etc.

### National and international awards or honours

## International conferences over past five years.

Indicate type of activity: plenary lectures, invited presentations, chairmanship, session organisation, posters, etc.

## Interaction with the surrounding society as well as popular science activities

### Includes for example:

### Participation in Public Debate or other Research Communications

### Collaboration with others concerning education and research

### Contract education

### Contract research

### Patents or other entrepreneur activities

# PEDAGOGICAL QUALIFICATIONS

The teaching qualifications and experience must be documented in a teaching qualifications/experience portfolio with the following headings:

Assessment and evaluation criteria regarding pedagogical proficiency:

* ability to plan, implement and evaluate teaching, as well as the ability to supervise and provide academic supervision/tutor students at all levels of education
* ability to vary teaching methods and forms of examination in relation to expected study results and the nature of the particular subject
* experience with collaboration with the surrounding society in planning and implementation of education/training
* participation in the development of learning environments, teaching materials and study material
* a reflective approach to student learning and your own role as a teacher.

## Pedagogical statement

A statement of your perspective concerning pedagogical methods, theoretical approaches and practical application. (2 pages maximum, total max. 6,000 characters)

## Pedagogical experience

Concrete teaching experiences (e.g. course title, description and course period; and specific teaching contributions). Provide evidence of your pedagogical skills (see criteria above), such as: describe activities, target groups, pedagogical choices, results, lessons learned and reflections, participation in the development of learning environments, teaching materials and study materials.

## Supervision

### Supervision of postdoctoral fellows (include period of supervision)

### Supervision of PhD students (include year of degree; indicate whether main or co-supervisor)

### Supervision of MSc and BSc (or equivalents) students (number of students for each)

## Additional pedagogical training and experience

### Pedagogical training (e.g. courses in university pedagogy)

### Pedagogical development work

### Development of teaching materials, books or similar materials

### Participation in pedagogical conferences

### Planning of teaching/educational programme, assignments with educational responsibility

### Pedagogical proficiency awards

## Attachments to the teaching qualifications/experience portfolio

Examples of documents that can be compiled into one file and attached to the above listed teaching qualifications/experience include:

* Certificates of participation in pedagogical courses and programmes
* Copies of pedagogical distinctions
* Summaries of course evaluations
* Assessments by supervisors and colleagues concerning pedagogical skills
* Examples of study resources that you have designed
* Examples of study guides or other instructions

# OTHER EXPERIENCE

## International activities (board work, etc. in international organisations)

## Administrative tasks/positions

### *Administrative positions/responsibilities*.

### *Membership on university boards, councils or committees* (e.g. Faculty Board, departmental councils/committees, etc.) over past five years

### Other professional administrative assignments/tasks

# REFERENCES, INCLUDING CONTACT DETAILS

Provide name, professional affiliation, telephone number and e-mail address